

## Memorandum of Agreement

between

European Coordinating Committee on Artificial Intelligence, named "ECCAI"

and

Association Française pour l'Intelligence Artificielle (AFIA), named "the Local Society"

concerning

the European Conference on Artificial Intelligence 2002, named "ECAI-2002"

It is hereby agreed that:

### 1. Definitions

When used in this Agreement, the following terms shall have the following meanings:

1.1 Programme Committee Chair: the person in charge of the scientific program of ECAI-2002;

1.2 Arrangements Chair: the person in charge of the local organisation of ECAI-2002;

1.3 Proceedings: all printed material belonging to the scientific content of ECAI-2002;

1.4 ECAI-2002: the 2002 European Conference on Artificial Intelligence, made of a scientific conference, an industrial exhibition and tutorials;

1.5 Local Society Chair: the President of AFIA;

□

- 2 The Local Society is responsible for the overall budget of the conference, including funds advanced by ECCAI for programme committee work (as detailed in Section 2), or advances from any other source (including own support). The Local Society nominates (with the agreement of ECCAI) the Local Arrangements Chair. The Local Arrangements Chair shall be responsible for all local arrangements, in particular the conference venue, the exhibition, if any, the social programme, secretarial support, registration support, public relations and contacts with local institutions. The Local Arrangements Chair shall also be responsible for all printing and publicity. The initial amount advanced by ECCAI for programme committee work shall be 18 000 Euro. This initial amount is directly paid to the Programme Committee Chair who will send regular overviews of his expenditure to the Local Arrangements Chair.

Any further advance shall only be made after written agreement by ECCAI, the Programme Committee Chair and the Local Arrangements Chair. All responsibility for programme committee work expenses exceeding agreed advances rests solely with the Local Society and the Programme Committee Chair.

- 3 The Programme Committee Chair will be responsible for the recruitment of a reputable programme committee, for the appointment of referees, for the refereeing procedure and for the quality of the programme, including the workshop programme, and of any tutorials associated with ECAI-2002. Any contract with a publisher shall be signed by the Programme Committee Chair and by the chairperson of ECCAI.
- 4 The Local Society may organise extra events providing that there is no conflict with the scheduling of conference papers or tutorials. Such events are independent financially and are the total responsibility of the Local Society who will sustain any losses and receive any profits. The accounting of any such events must be separate from the accounts for ECAI-2002.
- 5 The Local Arrangements Chair and the Programme Committee Chair must keep each other informed of progress in their respective areas of responsibility and both shall keep the ECCAI board informed about the progress of the organisation of ECAI-2002 upon request by the ECCAI board.
- 6 Any profits resulting from ECAI-2002 (including the industrial exhibition and the tutorials and all the events included in the budget, but excluding extra events organised by the Local Society) are to be split between ECCAI and the Local Society. The profits are divided 50% to ECCAI and 50% to the Local Society. ECAI-2002 may only make a profit once all advances have been paid back and all expenses have been duly paid.
- 7 If there is a disagreement between the Local Arrangements Chair and the Programme Committee Chair about the amount of any budget subheading or any claim for expenses then the Local Society Chair shall be the arbitrator (who may in turn take advice from the Local Society board and from the ECCAI board). In all other areas of disagreement (in particular policy matters) between the Local Arrangements Chair and the Programme Committee Chair the ECCAI board shall be the arbitrator.
- 8 The final accounts may be audited by an independent auditor agreed upon by the Local Society and the ECCAI board.
- 9 The publisher of the Proceedings of ECAI-2002 shall be chosen by ECCAI. Any royalties accruing from the publication of Proceedings by this publisher shall accrue entirely to ECCAI.
- 10 The organisers will be guided by Guidelines for ECAI Organising Committees and Programme Chairs: (see <http://www.eccai.org>)
- 11 ECCAI and The Local Society shall endeavour to settle by negotiation any dispute arising out of or in connection with the validity, the performance, interpretation or termination of this Agreement, and all consequences thereof. Any dispute hereunder which cannot be solved by mutual arrangement shall, upon written notice by one party to the other, be submitted to arbitration, in accordance with and subject to the rules of the International Chamber of Commerce. All arbitration hearings held pursuant to this Article shall be conducted in Brussels, or such other location agreed upon by the parties. The decision of the arbitration shall be final and binding upon the parties and shall be enforceable in any court having jurisdiction over the party to be charged.

12 This Agreement shall be governed and construed in accordance with the laws of Belgium.

13 This Agreement shall become effective on the date of its signature and remain in force up to one year after ECAI-2002. Provisions of Articles 6,8,9 and 11 shall remain in force after termination of this Agreement for any reason whatsoever.

**Signed on behalf of ECCAI**  
**Rob MILNE.**  
**(chair)**

..... (date)

**Silvia MIKSCH (vice-chair)**

..... (date)

**Signed on behalf of the Local  
Society**  
**Bertrand BRAUNSCHWEIG**  
**(President)**

..... (date)

**Signed by the Programme Committee Chair**

**Franck Van HARMELEN**

..... (date)

**Signed by the Local Arrangements Chair**

**Alain MILLE**

..... (date)